CDO Application Reminders

NC Get Covered Coalition Meeting September 21, 2018

Submit Application

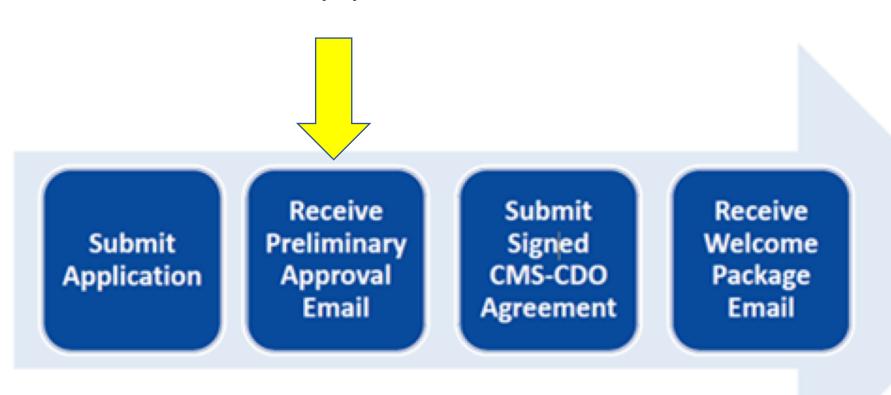
Receive Preliminary Approval Email Submit Signed CMS-CDO Agreement

Receive Welcome Package Email



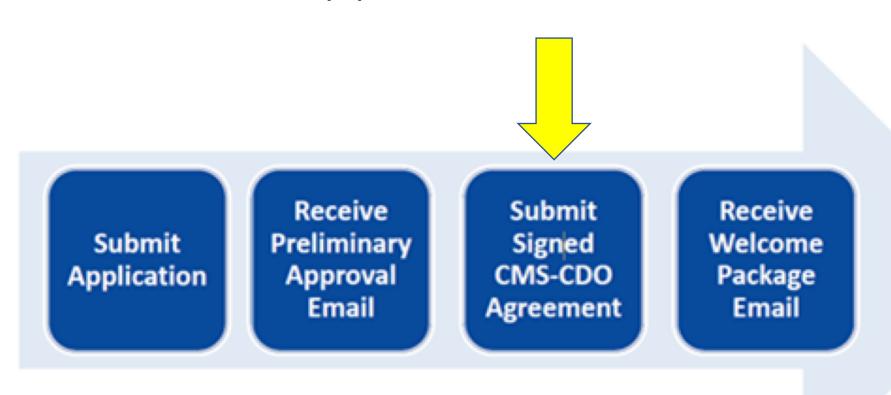
Deadline to submit CDO application was 9/14.

Next opportunity will be summer 2019.



Preliminary Approval Email

- "Preliminary Approval" email will include a link to upload pp. 1-12 of signed CMS-CDO agreement
- CMS-CDO agreement should be signed by the person who was listed as the primary contact on the CDO application
- The information listed on the CMS-CDO agreement should match <u>exactly</u> the information listed on the CDO application. If information does not match, agreement will be rejected by CMS.
 - ABC Health Center, Inc ≠ ABC Health Center
 - 800 N. Main St. ≠ 800 North Main St.





CDO "Final Approval" Email

- Email subject line:
 "CDO Agreement Approved"
- Contains new CDO ID and Welcome Packet
- CDO applicants are approved only once CMS has sent the "Final Approval" email



Important Reminders

- New CDO ID used to issue new CAC IDs to new and veteran assisters
- Check junk/spam folder to make sure CMS emails aren't there
- Technical resources about the CDO application process are located at https://marketplace.cms.gov/technical-assistance-resources/assister-programs/cac.html
- Questions about the CDO application process should be sent to <u>CACQuestions@cms.hhs.gov</u>